

## Proprietor Appointee Role Description

The number of Proprietor appointees fulfils legislative requirements and, relating to Board composition, must be one less than parent-elected members.

This appointee has an obligation to serve the broader interests of the school and its students and has equal voice, vote, standing and accountabilities as all other board members.

However, as an appointee of the Proprietor, it is expected the Board member will bring a proprietor perspective to Board decision-making with reference to all matters related to Special Character and property. Term of appointment is determined by the Proprietor and is normally reviewed during Board election season.

Proprietor Appointee accountability measure	Standards:
1. To work within the Board's Charter.	<ul style="list-style-type: none"> <li>The Charter is obviously considered in Board decisions.</li> </ul>
2. To abide by the Board's governance and operational policies.	<ul style="list-style-type: none"> <li>The appointee has a copy of the governance manual and is familiar with all Board policies.</li> </ul>
3. The appointee is first and foremost a Board Member and must act in the best interests of the school.	<ul style="list-style-type: none"> <li>Ensures all aspects of Special Character are reflected in Board decisions consistent with Proprietor expectations.</li> <li>Participates in the best interests of all the stakeholders.</li> </ul>
4. The appointee is bound by the Code of Ethics.	<ul style="list-style-type: none"> <li>Acts within the Code of Ethics.</li> </ul>
5. Keeps the Proprietor informed of relevant matters.	<ul style="list-style-type: none"> <li>Proprietor is well informed about relevant matters. An annual report is prepared for the Proprietor.</li> </ul>
6. To draw Board attention to Special Character agreement with the Crown and Special Character implementation practices.	<ul style="list-style-type: none"> <li>Board clearly knows what the Proprietor expectations are regarding policy and school operation.</li> <li>Represents and protects the Proprietor interests in good faith.</li> <li>Consults with Proprietor Board when necessary, regarding decisions the Board wishes to make for which the representative is unsure, or as requested by the Board.</li> <li>Monitors the curriculum against Special Character outcomes to ensure the school maintains its Special Character.</li> <li>Ensures all appointments meet Proprietor expectations with regard to Special</li> </ul>

	Character.
7. Proprietor's property is managed and maintained in the best interests of the proprietor and the educational vision for the school.	<ul style="list-style-type: none"><li>• Clearly understands Proprietor responsibilities with regard to property and communicates accordingly</li></ul>